Mail Display in iPhone

Show Mail: By default 50 recent messages are shown. If you would like more, follow these steps.

1.   Press Settings

2.   Press Mail, Contacts, Calendars

3.   Under Mail – Press Show

4.   Press the desired number you want shown – for example – 100, 200, so forth – a checkmark will be displayed by the one you have chosen

5.   Press Mail in upper corner to get back to Mail, Contacts, Calendars screen

6.   Verify the Show amount changed

7.   Press Settings in upper corner to exit screen

Mail Sync: By default 3 days of recent mail is synchronized. The options are 1 day, 3 days, 1 week, or 2 weeks. So if you are wondering where some of the old email has gone, it is due to what this is set at. If you would like to change this from the default, follow these steps:

1.   Press Settings

2.   Press Mail, Contacts, Calendars

3.   Press Exchange

4.   Press Mail Days to Sync

5.   Press the desired option – a checkmark will be displayed by the one you have chosen - 2 weeks is the maximum allowed

6.   Press Exchange in upper corner to get back to Mail, Contacts, Calendars screen

7.   Verify the Mail Days to Sync changed

8.   Press Mail….. in upper corner to exit screen

9.   Press Settings in upper corner to exit screen