



No employees shall work on a holiday without prior written approval from the Appointing Authority.

In the event a benefits eligible employee is required and approved to work on a holiday the employee shall receive holiday credit equal to the number of hours regularly scheduled to work. "Holiday credit" means pay or credit for paid time off at a straight-time rate. Non-exempt employees are compensated for time worked on a holiday in accordance with K.A.R 1-9-2, at a rate of an additional 1½ hours of compensation for each hour worked.

*Reference: K.A.R. 1-5-24, K.A.R. 1-9-2*