

PA TYPE	DESCRIPTION
GSR	Grants / Sub-Recipients
75-3739(j)	(j) The director of purchases may delegate authority to any state agency to make purchases under certain prescribed conditions and procedures when the acquisition is funded, in whole or in part, from a grant. Except as otherwise provided in subsection (k) of this section, purchases made in compliance with such conditions and procedures shall be exempt from other provisions of this section. As used in this subsection the term "grant" means a disbursement made from federal or private funds, or a combination of these sources, to a state agency. <u>Nothing in this subsection shall allow federal grant moneys to be handled differently from any other moneys of the state unless the requirements of the applicable federal grant specifically require such federal moneys to be handled differently.</u>
Note:	* GSR PA-type was created with the implementation of SMART to facilitate processing of grant payments that require an encumbrance
PA FORM	For true grant transactions, agencies do NOT need to utilize the Prior Authorization Request Form
Non-Encumbered Grants	If agency does not wish to encumber the grant funds, the SMART Requisition to Purchase Order process is not required
Background and Standards	<p>* Per the section <u>underlined</u> above, it's not the source of the funds that determines procurement path, it's the eventual destination of the goods and services to be procured with those funds.</p> <p>^ If the agency will receive direct benefit from the procurement, it is subject to procurement rules and the GSR PA-Type should not be selected</p> <p>^ If the agency will NOT receive direct benefit, a GSR PA-type might be appropriate</p> <p>^ Standard Purchase Requisition (PR) workflow within SMART requires a review by Central Procurement if the amount of the transaction exceeds an agency's local delegated authority (LDA), including grants</p> <p>* Central Procurement PO will review GSR PAs to confirm use of an appropriate Account Code</p> <ul style="list-style-type: none"> * Agencies should use the 55**** series account code for grants to contractors (no direct benefit) * Agencies may use the 773*** series account code for intragovernmental transfers * Agencies should use the 52**** series account code for contractual services where the agency receives direct benefit. <p>* Contractor on a grant transaction must be the recipient of the grant</p>
Expectations	<p>Agencies will use the GSR PA-Type when they wish to encumber the grant amount</p> <ul style="list-style-type: none"> * Central Procurement reviews the PA-Type and Account Code
Examples	<p>GRANT: Kansas Department of Commerce provides incentive funds for a manufacturer to relocate to KS</p> <ul style="list-style-type: none"> * Commerce doesn't receive direct benefit from the relocation <p>NOT A GRANT: Agency PDQ contracts with Company 123 for consulting services to review IT systems</p> <ul style="list-style-type: none"> * Agency is receiving direct benefit from the contractor (report about IT systems) <p>NOT A GRANT: Agency RST contracts with Company 456 to develop a mailing list for agency activities</p> <ul style="list-style-type: none"> * Agency is receiving direct benefit from the contractor (mailing list)